UNITED
NATIONS

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Economic and Social Council

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E/CONF.83/INF/1
11 September 1990

ORIGINAL: ENGLISH

TWELFTH UNITED NATIONS REGIONAL
CARTOGRAPHIC CONFERENCE FOR
ASIA AND THE PACIFIC
Bangkok, 20-28 February 1991

DOCUMENTATION FOR THE CONFERENCE

Note by the Secretariat

1. The official languages of the Conference are English, Chinese, French and Russian; English and French are the working languages of the Conference. Since the facilities for the translation and reproduction of documents at the site of the Conference will be limited, Governments are asked to forward to the United Nations Secretariat at their earliest convenience, but not later than 15 November 1990, two copies of any documents in one of the working languages that they may have prepared in support of items on the provisional agenda for the Conference.

One of those copies must be typed in double spacing, including footnotes and quotations, to facilitate the incorporation of legible editorial corrections for the final publication of the technical papers after the Conference. Another copy will be used for offset reproduction and distribution at the Conference and must be single-spaced.

All pages of a manuscript must be of the same size and must be numbered consecutively. Manuscripts must be typed on one side of the paper only, with margins of at least one inch on all four sides of the page.

Acronyms and abbreviations must be spelled out the first time they appear in a text. When a considerable number of acronyms and abbreviations appear in one text, they must be listed at the beginning of the text, together with the full terms they stand for. It is essential that the documents be kept to a reasonable length: in no case should they exceed 10 pages. Every document submitted for official presentation should be accompanied by a summary of the essential parts of the paper, which should be limited to one typewritten page. The documents will be distributed in the languages in which they are received (English or French) and the summary will be translated and distributed in the other language.

2. To facilitate and expedite the reproduction of half-tones, charts and other black and white illustrations that may be included in any document submitted, it is important that two copies of reproducible material for each illustration be forwarded to the Cartography Unit, Department of Technical Co-operation for Development, United Nations, New York, N.Y. 10017, together with the text. This will enable the Secretariat to retain one copy for the final publication of the technical papers submitted and to use the other copy for immediate reproduction for the purposes of the Conference.

3. Governments are requested to send 3,000 printed copies of each multicoloured illustration to the above address for inclusion in the proceedings of the Conference, since it is not possible for the United Nations to reproduce such illustrations. In addition, Governments should send 250 copies to the Conference secretariat at Bangkok for distribution during the Conference, making a total of 3,250 printed copies of each colour illustration, including maps.

4. The proceedings of the Conference will be issued in two volumes as follows:

Volume I: Report of the Conference
Volume II: Technical papers

Volume I will be issued in English and French. In accordance with the policy concerning the limitation of documentation adopted by the United Nations, volume II, containing the documents in support of the Conference agenda, will be issued in one version only with each paper appearing in the original language (i.e, English or French) preceded by a summary in the other language.

5. Documents that a Government may wish the Secretariat to distribute as information papers only will be accepted at the Conference site. For satisfactory distribution, at least 300 copies will be necessary. Such papers will not, of course, be reproduced in the final proceedings of the Conference.

UNITED
NATIONS

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Economic and Social Council

Distr.
GENERAL

E/CONF.83/INF/2
6 September 1990

ORIGINAL: ENGLISH

Twelfth United Nations Regional
Cartographic Conference for
Asia and the Pacific
Bangkok, 20-28 February 1991

ADVANCE INFORMATION REGARDING GENERAL ARRANGEMENTS OF INTEREST TO THE PARTICIPANTS

1. The Twelfth United Nations Regional Cartographic Conference for Asia and the Pacific, convened in accordance with Economic and Social Council decision 1987/136 of 28 May 1987, will be held at the headquarters of the Economic and Social Commission for Asia and the Pacific at Bangkok from 20-28 February 1991.

2. Mr. Kadri El-Araby, Chief of the Infrastructure Branch, Natural Resources and Energy Division, Department of Technical Co-operation for Development of the United Nations Secretariat, has been appointed to serve as Executive Secretary of the Conference.

3. The address of the Conference for the period 20-28 February 1991 will be:

Twelfth United Nations Regional Cartographic Conference for Asia
and the Pacific
c/o Economic and Social Commission for Asia and the Pacific (ESCAP)
United Nations Building
Rajadamnern Nok Avenue
Bangkok, Thailand

Cable address: ESCAP BANGKOK

READEX FICHE

4. A secretariat has been established to act as an organizing body for the Conference. The address is:

Secretariat of the Twelfth United Nations Regional Cartographic Conference for Asia and the Pacific
Economic and Social Commission for Asia and the Pacific (ESCAP)
United Nations Building
Rajadamnern Nok Avenue
Bangkok, Thailand

Cable address: ESCAP BANGKOK

The telephone numbers of the ESCAP secretariat are: 2829161 to 2829200, 2829381, 2829365

Registration

5. (a) The Government of each participating country is requested to submit to the United Nations Secretariat a list of the members of its delegation, if possible, not later than 15 December 1990. This will also help the Secretariat to make available to prospective participants the Conference documents for study before their arrival.

(b) Prospective participants are requested to send to the secretariat office of the Conference (see para. 4) the completed registration form contained in annex I.

(c) Adequate hotel accommodation is available in Bangkok. The addresses and the rates of some of those which usually accommodate participants attending ESCAP meetings are shown in annex II. Participants who wish the Secretariat to make their hotel reservations are requested to complete the attached hotel reservation request form and forward it in the manner indicated on the form.

Documentation for the Conference

6. The procedure for dealing with the documentation for the Conference is set out in document E/CONF.83/INF/1.

Transportation

7. Owing to budgetary limitations, it will not be possible to provide transport facilities as at previous conferences. Participants will therefore be required to make their own arrangements for attending meetings and social functions.

Immigration requirements

8. Nationals of the following 41 countries do not require visas for a stay in Thailand of up to 15 days. However, if the duration of their stay is expected to exceed 15 days, an appropriate entry visa must be obtained in advance from a Thai diplomatic or consular mission.

Americas

1. Argentine Republic
2. Federative Republic of Brazil
3. Canada
4. United Mexican States
5. United States of America

Asia

6. Brunei Darussalam
7. Republic of Indonesia
8. Japan
9. Republic of Korea
10. Malaysia
11. Union of Myanmar
12. Republic of the Philippines
13. Republic of Singapore
14. Republic of Turkey

Australia and the Pacific

15. Australia
16. Fiji
17. New Zealand
18. Papua New Guinea
19. Republic of Vanuatu
20. Independent State of Western Samoa

Africa

21. Republic of Kenya
22. Republic of Senegal

Europe

23. Republic of Austria
24. Kingdom of Belgium
25. Kingdom of Denmark
26. Republic of Finland
27. French Republic
28. Federal Republic of Germany
29. Hellenic Republic
30. Republic of Ireland
31. Ireland
32. Italian Republic
33. Grand Duchy of Luxembourg
34. Kingdom of the Netherlands
35. Kingdom of Norway
36. Portuguese Republic
37. Kingdom of Spain
38. Kingdom of Sweden
39. Swiss Confederation
40. United Kingdom of Great Britain and Northern Ireland
41. Socialist Federal Republic of Yugoslavia

Nationals of the 80 countries listed below upon arrival may be granted visas by the immigration authorities at Bangkok Airport after meeting certain requirements.

Americas

1. Antigua and Barbuda
2. Commonwealth of the Bahamas
3. Barbados
4. Belize
5. Republic of Bolivia
6. Republic of Chile
7. Republic of Colombia
8. Republic of Costa Rica
9. Commonwealth of Dominica
10. Dominican Republic
11. Republic of Ecuador
12. Grenada
13. Republic of Guatemala
14. Republic of Haiti
15. Republic of Honduras
16. Jamaica
17. Republic of Panama
18. Republic of Paraguay
19. Republic of Peru
20. Saint Kitts and Nevis
21. Saint Lucia
22. Saint Vincent and the Grenadines
23. Republic of Suriname
24. Republic of Trinidad and Tobago
25. Eastern Republic of Uruguay
26. Republic of Venezuela

Asia

27. People's Republic of Bangladesh
28. Kingdom of Bhutan
29. Republic of Cyprus
30. Republic of India
31. Republic of Maldives
32. Kingdom of Nepal
33. Islamic Republic of Pakistan

Australia and Pacific

34. Kiribati
35. Republic of Nauru
36. Solomon Islands
37. Kingdom of Tonga
38. Tuvalu

Africa

39. Republic of Botswana
40. Burkina Faso
41. Republic of Burundi
42. Republic of Cameroon
43. Republic of Cape Verde
44. Central African Republic
45. Republic of Chad
46. Islamic Federal Republic of the Comoros
47. Republic of Côte d'Ivoire
48. Republic of Djibouti
49. Republic of Equatorial Guinea
50. Gabonese Republic
51. Republic of the Gambia
52. Republic of Guinea
53. Republic of Guinea-Bissau
54. Kingdom of Lesotho
55. Republic of Liberia
56. Republic of Malawi
57. Republic of Mali
58. Islamic Republic of Mauritania
59. Mauritius
60. Kingdom of Morocco
61. Republic of the Niger
62. Rwandese Republic
63. Democratic Republic of Sao Tome and Principe
64. Republic of Seychelles
65. Republic of Sierra Leone
66. Somali Democratic Republic
67. Kingdom of Swaziland
68. United Republic of Tanzania
69. Togolese Republic
70. Republic of Uganda
71. Republic of Zaire
72. Republic of Zambia
73. Zimbabwe
74. Republic of South Africa

Europe

75. Principality of Andorra
76. Principality of Liechtenstein
77. Republic of Malta
78. Principality of Monaco
79. Republic of San Marino
80. Vatican City State

Participants must have in their possession:

(a) A valid passport or an appropriate travel document recognized by Thailand;

(b) An air ticket valid for the return journey within 15 days;

(c) Two passport size photographs and a visa fee of approximately Baht 400 or $US 16.

It should be noted, however, as mentioned in paragraph 8, that the granting of a 15-day transit visa to nationals upon arrival is a courtesy and not a commitment on the part of the Royal Thai Government. The issuance will be therefore at the discretion of the Thai immigration authorities.

Participants from countries other than those listed above are required to obtain appropriate entry visas from Thai diplomatic or consular missions at the point of origin or en route prior to entering the Kingdom of Thailand.

Holders of United Nations laissez-passers are exempt from visa requirements for visits not exceeding 15 days.

In all cases, participants are reminded that the 15-day transit visa granted on arrival is not extendable.

Health

9. Although it is not essential, it is recommended that participants obtain an inoculation for cholera.

Foreign exchange

10. Participants may bring with them into Thailand unrestricted sums of foreign currency in the form of dollar or sterling travellers' cheques, drafts, letters of credit or other banking instruments which may be exchanged for Thai currency at the prevailing bank rates. The present exchange rates, which fluctuate from time to time, are approximately as follows:

$US 1.00 = Baht 25.00 Sterling 1.00 = Baht 43.00

Participants may be required to declare the amount of travellers' cheques or currency in their possession on arrival at Bangkok International Airport.

Airline reservations

11. A number of international airlines operate regular services to Bangkok. Participants are expected to secure their return bookings prior to their departure for Bangkok. If this is not possible, they are advised to make firm return bookings immediately upon arrival in Bangkok, in view of the likely demand for seats at the end of the Conference. Travel services will be available at the Conference site.

Annex I

REGISTRATION FORM

Twelfth United Nations Regional Cartographic Conference
for Asia and the Pacific

Bangkok, 20-28 February 1991

Participants are requested to complete this form and return it as soon as possible to:

Secretariat of the Twelfth United Nations Regional Cartographic
Conference for Asia and the Pacific
Economic and Social Commission for Asia and the Pacific (ESCAP)
United Nations Building
Rajadamnern Nok Avenue
Bangkok, Thailand

Cable address: ESCAP BANGKOK

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*Country/organization you represent _____

_____

Surname (please print) _____

First name _____

*Position in delegation: Representative/Deputy Representative/Alternate/
Adviser/Expert/Secretary

Official function in Government/Organization _____

_____

Permanent address _____

_____

_____

Will you be accompanied by your spouse? _____

Signature _____ Date _____

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* Please delete what is not applicable.

/...

Annex II

Hotel accommodation

Hotel name and address	Net room rates (in Baht) Single	Double
1. Central Plaza* 1695 Phaholyothin Rd. Tel: 5411234	2 420	2 662
2. Oriental 48 Oriental Lane New Road Tel: 2360400, 2360420	4 103	4 383
3. Royal Orchid Sheraton Siphya Rd. Tel: 2345599	2 783	2 783
4. Dusit Thani 946 Rama IV Rd. Tel: 2331130	3 245	3 442
5. Hilton International Wireless Rd. Tel: 2530123	3 297	3 541
6. Siam Intercontinental 967 Rama I Rd. Tel: 2530355-7	3 388	3 630
7. Princess 269 Lam Luang Rd. Tel: 2813088	1 694	1 694
8. Rama Garden 9/9 Vibhavadi Rangsit Rd. Tel: 5795400-9	1 500	1 500
9. Suda Palace Pradipat Rd. Tel: 2700587	800	900

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* Petite Suite - Baht 3,194; Junior Suite - Baht 4,356

Hotel name and address	Net room rates (in Baht) Single	Double
10. Thai Tel: 2822822-41	490	590
11. Viengtai 42 Rambutree Rd. Tel: 2828672-4	520	620

Note: The rates quoted above represent room rents, inclusive of service charge and Government tax. Charges for all meals will be extra and are subject to a 10 per cent service charge and an additional 8.25 per cent Government tax. Hotel room rates are also subject to change without prior notice.

HOTEL RESERVATION REQUEST

Twelfth United Nations Regional Cartographic Conference
for Asia and the Pacific

Bangkok, 20-28 February 1991

NAME _____
(if accompanied by spouse, please specify)

ADDRESS _____

_____

EXPECTED DEPARTURE DATE _____

PREFERRED HOTEL _____

TYPE OF HOTEL ACCOMMODATION REQUIRED FOR PERIOD OF STAY
(Delete whichever is not applicable)

(a) Single room

(b) Double room

(c) Suite

Signature _____

Date _____

This form should be completed and forwarded by 15 December 1990 to the following address:

Mr. Samuel C. H. Chao, Chief, Division of Administration, ESCAP
Secretariat of the Twelfth United Nations Regional Cartographic
Conference for Asia and the Pacific
Economic and Social Commission for Asia and the Pacific
United Nations Building
Rajadamnern Avenue
Bangkok
Thailand

If you are unable to provide arrival time and flight number at present, it is requested that this information be cabled to the address given above as soon as available.